

WRITING AND GRAMMAR

Q3. Write an application to the director Bright Placement Service, Chanakyapuri, New Delhi-21 for the post of an Assistant. Submit your resume.

Q4. On reading the following newspaper report, you were deeply shocked at the news. You decide to write a letter to the Commissioner of Police complaining against the rising rate of crime in the city and negligence of police. Write the letter keeping in view the news report together with your own ideas. Sign as Amaan/Aliyah.

An old couple Murdered in North Delhi

Sept, 8.

An old couple was found murdered in Adarsh Nagar. Their only son & his wife had been to their workplace. They were alone in the house. When the son returned at 6:00 p.m., he found the door closed from inside. After breaking the door open, he found that his parents were lying dead

Q5. Read the following conversation given below and complete the passage that follows:

Interviewer: what are your qualifications?

Candidate: I have done Hotel management from the National Institute of Hotel Management

Interviewer: Do you have any work experience?

Candidate: I have worked in a hotel reception for a year.

Interviewer: Can you speak any foreign language.

Candidate: I can speak English fluently. I also know French and German.

The interviewer asked the candidate (a) _____

_____ The Candidate replied that (b) _____

_____ The National Institute of Hotel Management.

To the interviewer's enquiry as to whether he had any experience the candidate said that (c) _____ in a hotel reception for one year. The interviewer wanted to know if he could speak any foreign language and the candidate informed him that knew French and German.

Q6. Read the following conversation given below and complete the paragraph that follows.

Raghav : I am going to watch the cricket match tomorrow. Would you like to join me?

Ramit : I would love to but I have to take my father's permission first.

Raghav : You must let me know by this evening because I have to arrange for the passes.

Ramit : I will do so.

Raghav informed Ramit (a) _____. He asked Ramit if he would like to join him.

Ramit replied (b) _____ permission first. Raghav

told him (c) _____ for the passes. Ramit said that he would do so.