

**BAL BHARATI PUBLIC SCHOOL
GANGA RAM HOSPITAL MARG
SECOND CYCLE**

CLASS V **COMPUTER**
ASSIGNMENT NO : 1 **TOPIC : FILES AND FOLDERS IN WINDOWS**

Q1) Write two similarities between Files and Folders .

Ans 1) _____

_____.

Q 2) What is the use of music folder ?

Ans 2) _____
_____.

Q3) Write the steps to Rename a File/Folder.

Ans 3) _____

_____.

Q4) Write the steps to select multiple files.

Ans 4) _____

_____.

Q5) Write the steps to empty the Recycle Bin .

Ans 5) _____
