

**DAV BORL PUBLIC SCHOOL, BINA**

**REVISION WORKSHEET FOR SA1 (SESSION 2013-14)**

**CLASS – V SUBJECT-COMPUTER**

**A. Fill in the blanks:**

1. PowerPoint helps in creating \_\_\_\_\_.
2. RAM is a \_\_\_\_\_ memory.
3. \_\_\_\_\_ is a place where we can find number of clips.
4. All the graphics are available in \_\_\_\_\_ tab.
5. \_\_\_\_\_ is a temporary storage area which stores the copied or cut text.

**B. True or false:**

1. PowerPoint is not the application of multimedia.
2. Normal view is the default view.
3. Slide show view is the full screen view of a slide.
4. Templates are not the pre-defined styles or designs which are present in the system.
5. Placeholders cannot hold objects such as text, clip art etc.

**C. Brief Answers:**

1. What is the use of USB?
2. Name one feature of a DVD.
3. Name two presentation software.

**D. Shortcut keys:**

1. To open a document
2. To pause the slide show
3. To redo the last action.

**E. Long Answers:**

1. What do you mean by duplicating a slide?
2. Write the steps to create a New presentation using templates.

**F. Definition**

1. Ribbon
2. Quick Access toolbar
3. Spreadsheet software

**G. Label the PowerPoint window:**

