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## **Instructions:** 1. Attempt all the questions. 2. Write complete statement of fill in the blanks and true/false. **Answer any five questions: Q.1** $(5 \times 2 = 10)$ a) How many rulers are there on MS-Word window? Name them. b) What do you mean by the statement 'Multimedia programs are interactive'? c) What are the three parts of a Repeat command? d) For what purposes can Multimedia be used? e) Which command is used to hide the turtle? f) Write the command to draw a circle. g) How many degrees are required to draw a full circle? **State True/False:** $\mathbf{O.2}$ $(5 \times 1 = 5)$ a) Games software are one of the most important packages of cognitive skills. b) In windows media player, you can not Stop, Reverse or Forward CD-ROM. c) Backward command is used to clear the drawing screen. d) A Word document file is saved with an extension doc. e) ST command is used to hide the turtle. Write the commands to draw: 0.3 $(2^{1/2}\times 2=5)$ a) Octagon with using REPEAT command. b) Square without using REPEAT command. **Q.4** Fill in the blanks: $(5 \times 1 = 5)$ a) \_\_\_\_\_ scroll bar is used to shift the on-screen display up or down. b) \_\_\_\_\_ is a blinking vertical line in the workspace. \_\_\_\_\_ command is used to bring the pen down. d) MS-Word keeps track of the last \_\_\_\_\_ files we used. \_\_\_\_ command clears the drawing screen. Q.5 Answer the following questions in brief: $(5\times1=5)$ a) What is work space? b) Which command activates the eraser? c) Which command is used to move the head of the turtle in left direction? d) What is Multimedia? e) What is the use of the REPEAT command? **Practical Assignment** (20)