CLASS –XII   SUBJECT – BUSINESS STUDIES
ASSIGNMENT- 5   TOPIC – ORGANISING

1. Aman runs a factory wherein he manufactures leather shoes. The business is doing well and he intends to expand by diversifying into leather bags as well as leather jackets. Which type of organisation structure would you recommend for his expanded organisation and why? Give any 2 reasons.
2. Hindustan Ltd. Is manufacturing computers, soaps and textiles. Which type of organisational structure would suit the requirements of such organisation? State any 3 advantages of this organisation structure.
3. A sales manager assigned a target of selling 1,000 units in 1 month to 5 salesmen. One of the salesmen fell sick and at the end of one month, only 800 units could be sold. The sales manager feels that he is not responsible for this? Do you agree with his viewpoint?
4. A company assigned duties and powers without creating formal authority-responsibility relationship. The entire business started working on gossips, rumours and on the basis of personal relations. Discuss the importance of the concept lacking in the management?
5. The employees of Manik Ltd., a software company, have formed a dramatic group for their recreation. Name the type of organisation so formed and state its 3 features.
6. "If we delegate the authority, we multiply it by two, if we decentralise it, we multiply it by many." How?
7. Can an overburdened manager take help from his subordinates? How? Explain the 3 important things which he could keep in mind while taking such help.
8. A manager enhances the production target from 500 units to 700 units per month but the authority to draw the raw material was not given by him. The production manager could not achieve the revised production target. Who is responsible and which principle was violated?
9. What does the term 'Span of Management' refer to?
10. Out of delegation and decentralisation, one is a policy matter and the other one is routine activity. Identify them.