

Holiday Homework

Class 11

Subject: Accountancy

The following questions are a part of the project based learning (PBL)

The work has to be hand written and done neatly with important points highlighted.
There are two questions in all:

1. Source Documents

Source Documents are evidence of transactions that have taken place and contain details like the amount, date, name of the concerned party, etc. On the basis of these documents, journal entries are passed.

Define the following :

Cash Memo

Invoice

Cheque

Pay in slip

Receipt

You are required to collect source documents like receipts, bills, counter foils of bank slips etc. and paste them in your project file.

Minimum five such documents have to be pasted (one sample for each document)

Paste the documents required for opening a bank account

Write the problems that could arise if source documents are not maintained (30- 40 words)

2. You are required to write 15 transactions and then show Accounting equation on the basis of them.

Journalise any 25 transactions (frame the transactions yourself)